

## **First Christian Church (Disciples of Christ)**

432 SW Ferry St.

Albany, Oregon

### **Job Description**

#### **CHOIR DIRECTOR**

The Choir Director is responsible for the planning, development, recruitment and implementation of the church's choral music program. The essential component of this program is the provision of choral and special music for Sunday morning worship and special services (e.g. funerals/memorial services, Ash Wednesday, Maundy Thursday, Easter, Christmas Eve). The ideal candidate is collaborative and relational, knowledgeable of various styles within sacred music, familiar with and supportive of the congregation's mission and welcome statement. Additionally, they have excellent oral and written communication skills, demonstrated problem-solving skills, experience leading and directing choirs in rehearsal and performance, and a passion for the church and worship. A willingness to be a teacher to those of all ages and backgrounds is a must.

#### **People**

- develop relationships by inviting, recruiting, and engaging members of the congregation;
- collaborate with pastors, accompanist, other musicians, and worship planners to select anthems and special music for Sunday worship services and occasional special events/services
- meet with church staff at least quarterly for planning and to fulfill these duties

#### **Chancel Choir**

- select choral anthems and responses that fit within the themes/scriptures of the service
- plan and conduct regular mid-week choir rehearsals (approx. 3-4/month)
- perform 3 times/month (mid-September through mid-June)
- direct the choir during Sunday morning worship and occasional special services (e.g. funerals, Christmas Eve)
- Maintain choral library (i.e. select and purchase choral music as budget allows and library necessitates, organize and curate collection)
- support and encourage variety in music – blending styles and genre

#### **Beyond the Choir**

- recruit and coordinate special music soloists, vocal and instrumental ensembles, etc. for worship, especially over the summer
- in collaboration with the accompanist and volunteer musicians, support congregational singing by providing song leadership as needed

**Supervision:** Reports to the Co-Pastor/Head of Staff; evaluated by the Co-Pastor/Head of Staff at 30, 60, and 90 days and then annually by pastors and Personnel Committee.

**Terms of employment**

Compensation: \$550.00-650.00/month (6600-7800 annually)  
Term: This is a 12 month position  
Hours per week: part-time; 6 to 8 hours per week during the school year; 2-4 hours a week, during the summer schedule inclusive of Sunday morning, flexible hours based upon church needs as determined by Co-Pastors  
Benefits: 12-15 Sundays off, annually (in coordination with other staff)  
Date of hire: (start date)

I agree to the terms of employment stated above.

Employee \_\_\_\_\_ Date \_\_\_\_\_

Employer \_\_\_\_\_ Date \_\_\_\_\_

**Approved by Church Board: July 8, 2024**