

FCC Board Meeting Agenda

March 11, 2024

We, the congregation of First Christian Church (Disciples of Christ), find purpose in our life together as we worship, love, and serve God. Our mission is to be a faithful, growing church that demonstrates true community, deep Christian spirituality, and a passion for justice. We are an Open and Affirming congregation, rooted in Jesus' great commandment to love our neighbors as we do ourselves. We welcome all into the full life and ministry of our church, regardless of sexual orientation, gender identity, race, marital status, physical ability, mental ability, economic status, or faith background.

- 1. Call to Order**
- 2. Opening Prayer**
- 3. Receiving Minutes**
 - a. February 12, 2024 minutes
- 4. Pastor's Report**
- 5. Finance Report**
- 6. Old Business**
 - a. Insurance provider choice - discussion and vote
- 7. New Business**
 - a. Vote to approve new member to Mission Grant Committee - Diane Hargrove
 - b. Assistant treasurer role overview with recommendation for payroll service - discussion and vote
 - c. Preschool update
 - d. Live streaming technology upgrades - discussion and vote
- 8. Board Report Highlights (~2 minutes)**
- 9. Next Steps...**
- 10. Tending to Community Needs** (concerns & celebrations in the Congregation)
- 11. Closing Prayer**
- 12. Adjournment**

Next Meeting: Monday, April 8, 2024, 6:30 p.m. on Zoom

2024 FCC Albany Board Intentions

We treat each other as children of God. Therefore...

We each engage in group conversation from a place of good intention and transparency. We assume the same on the part of others as we do this work together.

We practice active and generous listening. We listen first and honor everyone's ideas and beliefs as valid. We accept that everyone here can teach us.

When speaking, we use "I" statements and speak from our own experience. We speak concisely while consciously holding space for the speaking of others. We acknowledge the gifts and needs of all in the Group.

We keep showing up by attending and participating with hope and faith that we will come to the best results possible.

We rely on our constitution and bylaws to guide us in doing the business of our church. We grant that these are living, changing documents and commit to keep them current.

We remember that our work is for the glory of God and the furthering of the mission of our church. We trust and know that there will be a blessing in the end.

Minutes from FCC Board Meeting , March 11, 2024

In Attendance: Gayle Dee, Graham Kislingbury, Charlotte Houser, Judy Ross, Kris McLaughlin, Dick Busic, Edie Koenig, BB Bartholomew, Stacey Bartholomew, Evan Staton, Paula Moore, Cam Shuck, Ellen Carlson, Jennefer Rouse, Jared Ruari, Dee Dee Blais, Kerry McQuillin, Allison Ruari, Nadine Wood

Voting Members not in Attendance:

Judie Lindley, Linda Lawrence

Motions Approved March 11, 2024

Carryover from the 2023 budget will be moved to the Contingency Fund for 2024.

Graham, Gayle, and Allison will be added with Cam as check signers.

We will change to contracting out our payroll and vote on a specific vendor at the April Board meeting.

We will move to Church Mutual for our insurance provider with the possibility of including flood insurance pending insurance conversation with Church Mutual.

Diane Hargrove will be appointed to the Mission Grant Committee.

We will contract out our payroll, pending 3-4 quotes presented at next month's meeting, when we will vote on a company.

\$2000 from undesignated memorial funds will be used to upgrade the church's technology equipment.

- 1. Call to Order:** Gayle Dee called the Zoom meeting to order and lit a candle to represent Christ in our midst.
- 2. Opening Prayer:**
Dee Dee gave the opening prayer
- 3. Receiving Minutes from February meeting:**
The minutes were received as corrected.
- 4. Pastors' Report**
Allison was unable to be at the beginning of the meeting as planned and Jared took her place until later in the meeting.

Kris said it was a good report with others in agreement. She expressed her happiness in reading that the Pastors were about to celebrate their first full year in Albany.

There are about 25 new people at the church since the pastors' arrival. It was noted that there are now many more children.

During April there will be a pastor's class for people interested in being baptized. All who decide to take that step will be baptized on May 19th, which is Pentecost.

Paula asked if Jared still needed to get additional help from the church committee. He will let the Board know if he does.

5. Finance Report

Cam was thanked for adding a financial highlights page to his report.

He reported that giving was good for the month of February.

We finished 2023 with a budget surplus of \$5,746 Cam requested that the Board decide what to do with these funds.

After discussion, Charlotte moved, and Graham seconded that we take the carryover funds from 2023 and put them into the 2024 contingency fund. The motion was passed by a unanimous vote.

As discussed last month, Cam is now the only official check signer for church checks. Kris moved and Evan seconded that Graham, Gayle and Allison be added as official check signers. The motion was unanimously approved.

We have 200 checks left. The next checks ordered will have two lines for signers. We decided to start having two people sign the checks immediately even though there is still only one line. When these checks are gone, new checks will have two lines for two signatures. In the meantime, both signers will use the one line.

6. Old Business:

Insurance Provider Report

A thank you was given to Allison for her work to save the church significant money by transferring us to a different insurance provider. Allison reported being able to bring the insurance from its present \$25,000 to about \$10,000.

Kris suggested that we not stay with the Insurance Board even if they are now coming in with a bid the same as Church Mutual.

Evan moved and Paula seconded to move to Church Mutual as our insurance provider with the possibility of including flood insurance, pending conversation with Church Mutual. The motion was carried by a unanimous vote.

7. New Business

Vote to approve new member to Mission Grant Committee

Paula will step off the Mission Grant Committee at the end of this year. She asked to have Diane Hargrove immediately replace Emily Killen on the committee.

Paula moved and Kris seconded to have Diane Hargrove appointed to the Mission Grant Committee. The motion was carried with a unanimous vote.

Assistant treasurer role overview with recommendation for payroll seervice

Jen Rouse and Kerri McQuillin will be the assistant treasurers for the year. Their job is to assist Cam in his many duties and look at the structure of the treasurer's role and hopefully make it less time-consuming. Kerri said that the current job load of treasurer prevents people from even considering taking on the job. Jen and Kerri are trying to "right size" the role to alleviate some of the time Cam spends in the role of treasurer. Cam reported that he spends about 1/3 of his treasurer's role doing the payroll.

Jen recommended that we look at outsourcing the church payroll. There are many companies that run payroll for small businesses and churches. They have contacted some payroll services and are waiting to hear from at least one more. They have received bids of \$76 and \$94 dollars a month for doing our payroll. Charlotte said she knows of a CPA company that does payroll and W2s for a small amount of money as well.

Graham moved and DeeDee seconded that we approve contracting out our payroll and get 3-4 quotes for next month's meeting when we will vote on contracting with a vendor.

Jenn and Kerri were thanked for their work looking into decreasing Cam's workload as treasurer and hopefully getting others to feel more capable of taking a lead role on the church Treasury Committee.

Preschool Update.

The Preschool Board met on Feb 20th. It is working on a revision of its bylaws.

Director Beth will be stepping down after 16 years of service. We will honor Beth May 5th at worship. The Preschool choir will be performing that Sunday. We will also honor Beth during Coffee Hour on May 5th.

Life Streaming Technology Upgrades.

Gayle reported that the WIFI system is working well after upgrading systems, streaming worship service on the YouTube Channel as well as Facebook. UCC in Corvallis gave us a camera that works well. We need a new MacBook Pro laptop, an iPad to replace the old church laptop that will no longer download, as well as a mixer from Yamaha. If we use \$2000 of undesignated Memorial funds these items should be covered with a bit left over for additional cables.

Gayle moved and Dee Dee seconded the motion that we designate \$2000 from the undesignated memorial funds to be used to upgrade our technology. The motion passed unanimously.

8. Board Report Highlights/Shared Information

Kris reported that Reiki sessions are beginning again. She and five others have refreshed their training and are certified Reiki practitioners. Reiki is a form of energy healing, originating in Japan. Practitioners use a technique called palm healing or hands-on healing.

Nadine mentioned that she had a conversation with Allison about updating/creating a new policy manual and got the existing policy notebook from Elysse.

9. Next Steps

A follow up fact finding by Allison on flood insurance will result in decision at April meeting on whether we will have flood insurance.

Approval to contract with a specific payroll service will take place at the April meeting.

Our April meeting will be in person at the church. The executive team will discuss the future of in person versus Zoom meetings for the rest of the year.

10. Tending to Community Needs

Del Alexander's daughter, Annie, is recovering.

A student killed in shooting in Salem was one of Wendy Anderson's students.

Marge Wright continues to be ill with pneumonia.

11. Closing Prayer

Dick closed the meeting with prayer.

12. Adjournment

Gayle adjourned the meeting at 8:00PM.

Next Meeting: Monday April 8th at 6:30 at the church

Ellen Carlson, Board Secretary

Pastors' Report March 2024

As we look forward to our first anniversary as co-pastors to First Christian Church, Allison and I are quite pleased with how the past year has gone. We feel comfortable in these roles and have a clear sense of the work we need to be doing. Much of our work so far has been of the “tilling and planting” variety, but we’re now in a place where those efforts will put forth more outwardly visible fruit.

Allison has done a lot of work to get us switched over to a more efficient and powerful church management system. We anticipate that within a few months, we will have done the bulk of our learning and transition work, at which point our new systems will be standard operating procedure. Elysse, Financial Secretaries, Allison, and Jared will all make day-to-day use of our management system. And congregants will notice a revamped website, online giving option, and redesigned communications.

Once we’re all comfortable with the church management system, our next major administrative task is a Communications “audit.” We will be taking a close look at what we communicate internally and externally. Answering questions like: What is unclear? What might be considered “insider” language? What is missing? What’s inaccurate? What’s the purpose of our external communication tools (e.g. Website, Facebook)? What’s the purpose of our internal communication tools (e.g. MailChimp emails, Newsletter, verbal announcements)?

Allison continues to be in conversation with Preschool leadership about upcoming leadership changes and was involved with by-laws revision.

Jared resources and is present to our study and social justice groups. In addition to tending to ongoing and pressing pastoral care needs, Jared has been able to start making “just because” visits with congregants. We are also exploring new structures and programs to help connect church members to each other and the pastors.

We will once again have a Maundy Thursday service during Holy Week, which will include the Maundy Thursday story and also lead into the Passion of Christ narrative. Following Easter we will focus on the book of 1 John. General themes have been selected for Summer/Ordinary Time worship focuses.

During April we will convene a pastor’s class for people interested in being baptized. We will baptize all who decide to take that step on May 19th, which is Pentecost.

FCC has at least 25 new attendees around and we are working with the Elders to create some sort of structure or program to make sure that our new attendees are being integrated into the church in meaningful ways beyond worship attendance.

There is plenty to do and there is much joy in the work!

-Jared on behalf of both Pastors Ruari

Financial highlights for March 2024

- Pg. 1 Giving continues good.
Prof Expense for Allison & Jared will be reimbursed from Designated Funds in Foundation.
Accident Insurance is an annual payment.
- Pg. 2 Building Maintenance higher for month.
Utilities up for the month.
Budget deficit of \$874.66 for month, still up \$3435.37 YTD.
- Pg. 7 Total Income YTD is highest for 5 year period.
Budget Income/Loss YTD is good, especially in light of expenses.
Two other years with Budget Income/Loss YTD positive had only partial ministerial staff.

First Christian Church
Profit & Loss Budget Performance
 March 2024

	<u>Mar 24</u>	<u>Budget</u>	<u>Mar 23</u>	<u>YTD Mar 24</u>	<u>YTD Budget</u>	<u>YTD Mar 23</u>
Ordinary Income/Expense						
Income						
Regular Giving	26,391.21		21,509.25	89,087.61		75,579.13
Building Use	1,050.00		250.00	2,925.00		1,900.00
From Contingency Fund			0.00			0.00
Needed Income	0.00	27,453.72	0.00	0.00	88,298.66	0.00
Total Budget Income	<u>27,441.21</u>	<u>27,453.72</u>	<u>21,759.25</u>	<u>92,012.61</u>	<u>88,298.66</u>	<u>77,479.13</u>
Expense						
Administration						
Personnel						
Co-Pastors						
Salary - A	3,033.33	3,033.33	0.00	9,099.99	9,099.99	0.00
Salary - J	3,033.33	3,033.33	0.00	9,099.99	9,099.99	0.00
Housing - A	1,666.67	1,666.67	0.00	5,000.01	5,000.01	0.00
Housing - J	1,666.67	1,666.67	0.00	5,000.01	5,000.01	0.00
Pension - A	700.00	700.00	0.00	2,100.00	2,100.00	0.00
Pension - J	700.00	700.00	0.00	2,100.00	2,100.00	0.00
Soc. Sec. Offset - A	375.00	375.00	0.00	1,125.00	1,125.00	0.00
Soc. Sec. Offset - J	375.00	375.00	0.00	1,125.00	1,125.00	0.00
TDRA - A	300.00	300.00	0.00	900.00	900.00	0.00
TDRA - J	300.00	300.00	0.00	900.00	900.00	0.00
Health Ins - A	283.33	283.33	0.00	849.99	849.99	0.00
Health Ins - J	283.33	283.33	0.00	849.99	849.99	0.00
Books & Jrnls - A	0.00	25.00	0.00	0.00	75.00	0.00
Books & Jrnls - J	0.00	25.00	0.00	0.00	75.00	0.00
Cont. Educ. - A	0.00	25.00	0.00	0.00	75.00	0.00
Cont. Educ. - J	0.00	25.00	0.00	0.00	75.00	0.00
Assemblies - A	0.00	41.67	0.00	0.00	125.01	0.00
Assemblies - J	0.00	41.67	0.00	0.00	125.01	0.00
Prof Expense - A	0.00	62.50	0.00	23.00	187.50	0.00
Prof Expense - J	209.47	62.50	0.00	489.47	187.50	0.00
Search/Moving Exp	0.00	0.00	0.00	0.00	0.00	1,402.06
Total Co-Pastors	<u>12,926.13</u>	<u>13,025.00</u>	<u>0.00</u>	<u>38,662.45</u>	<u>39,075.00</u>	<u>1,402.06</u>
Interim Pastor						
Salary	0.00	0.00	5,002.08	0.00	0.00	15,006.24
Housing	0.00	0.00	1,000.00	0.00	0.00	3,000.00
TDRA	0.00	0.00	750.00	0.00	0.00	2,250.00
Total Interim Pastor	<u>0.00</u>	<u>0.00</u>	<u>6,752.08</u>	<u>0.00</u>	<u>0.00</u>	<u>20,256.24</u>
Office Administrator						
Salary	4,429.83	4,429.83	3,969.60	13,021.54	13,289.49	12,702.72
Health Insurance	400.00	400.00	415.00	1,215.00	1,200.00	1,245.00
Pension	100.00	100.00	100.00	300.00	300.00	300.00
Total Office Administrator	<u>4,929.83</u>	<u>4,929.83</u>	<u>4,484.60</u>	<u>14,536.54</u>	<u>14,789.49</u>	<u>14,247.72</u>
Music Director	0.00	500.00	0.00	0.00	1,500.00	0.00
Musician	1,058.84	1,058.83	1,028.04	3,145.72	3,176.49	3,084.12
Custodian	1,109.43	960.92	994.12	3,136.09	2,882.76	2,978.08
Sound System Operator	178.60	291.67	120.36	508.61	875.01	551.32
Youth Coordinator	0.00	333.33	1,200.00	187.50	999.99	2,400.00
Nursery Care	382.50	333.33	0.00	851.25	999.99	0.00
Substitute Musician	100.00	62.50	0.00	100.00	187.50	200.00
Accident Insurance	350.91	66.67	0.00	350.91	200.01	0.00
Unemployment Expense	0.00	0.00	0.00	0.00	0.00	0.00
Payroll Tax Expense	529.73	550.00	564.99	1,550.57	1,650.00	1,660.51
Total Personnel	<u>21,565.97</u>	<u>22,112.08</u>	<u>15,144.19</u>	<u>63,029.64</u>	<u>66,336.24</u>	<u>46,780.05</u>
Travel						

First Christian Church
Profit & Loss Budget Performance
 March 2024

	<u>Mar 24</u>	<u>Budget</u>	<u>Mar 23</u>	<u>YTD Mar 24</u>	<u>YTD Budget</u>	<u>YTD Mar 23</u>
Auto Allowance Staff	91.77	62.50	0.00	91.77	187.50	0.00
General Assembly	0.00	0.00	0.00	0.00	0.00	0.00
Total Travel	<u>91.77</u>	<u>62.50</u>	<u>0.00</u>	<u>91.77</u>	<u>187.50</u>	<u>0.00</u>
Office Expenses						
Copier Lease & Equipment	274.88	291.67	299.39	830.45	875.01	868.54
Givelify Expense	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Administrative	0.00	41.67	175.00	50.00	125.01	422.12
Office Supplies	98.84	208.33	135.11	471.82	624.99	520.34
Postage	203.63	62.50	0.00	203.63	187.50	0.00
Technology Equip. & Supplies	0.00	20.83	0.00	0.00	62.49	0.00
Technology Fees & Software	519.98	208.33	49.48	3,130.61	624.99	789.93
Telephone	367.56	312.50	387.55	1,083.11	937.50	1,110.76
Total Office Expenses	<u>1,464.89</u>	<u>1,145.83</u>	<u>1,046.53</u>	<u>5,769.62</u>	<u>3,437.49</u>	<u>3,711.69</u>
Property						
Building Maintenance	1,216.30	666.67	362.69	3,001.28	2,000.01	2,314.62
Elevator Maintenance	264.86	270.83	252.37	794.58	812.49	757.11
Garbage	168.44	166.67	166.79	503.67	500.01	487.89
Insurance	0.00	0.00	5,398.75	5,938.75	5,937.50	10,797.50
Janitorial Supplies	71.67	83.33	31.99	220.26	249.99	407.95
Utilities	2,372.75	1,583.33	2,170.23	6,752.10	4,749.99	7,095.49
Total Property	<u>4,094.02</u>	<u>2,770.83</u>	<u>8,382.82</u>	<u>17,210.64</u>	<u>14,249.99</u>	<u>21,860.56</u>
Total Administration	<u>27,216.65</u>	<u>26,091.24</u>	<u>24,573.54</u>	<u>86,101.67</u>	<u>84,211.22</u>	<u>72,352.30</u>
Education (Funded by Reserved Accounts)						
Children's Resources	0.00	0.00	0.00	0.00	0.00	0.00
Nursery Resources	0.00	25.00	0.00	0.00	75.00	0.00
Youth Resources	0.00	37.50	0.00	105.84	112.50	0.00
Adult Education Resources	0.00	20.83	0.00	0.00	62.49	0.00
Camp/Conf. Scholarships	0.00	208.33	0.00	0.00	624.99	0.00
Total Education	<u>0.00</u>	<u>291.66</u>	<u>0.00</u>	<u>105.84</u>	<u>874.98</u>	<u>0.00</u>
Worship						
Music & Musicians	0.00	33.33	75.00	0.00	99.99	75.00
Worship Resrc(Includes Greens)	126.04	83.33	156.83	191.00	249.99	358.03
Total Worship	<u>126.04</u>	<u>116.66</u>	<u>231.83</u>	<u>191.00</u>	<u>349.98</u>	<u>433.03</u>
Congregational Life						
Congregational Activities	365.78	250.00	226.04	348.43	750.00	353.42
Public Relations	32.40	83.33	32.40	105.30	249.99	105.30
Pastor's Ministry Fund	0.00	33.33	0.00	0.00	99.99	0.00
Reiki Ministry	0.00	4.17	0.00	0.00	12.51	0.00
Stewardship Campaign	0.00	8.33	0.00	0.00	24.99	0.00
Total Congregational Life	<u>398.18</u>	<u>379.16</u>	<u>258.44</u>	<u>453.73</u>	<u>1,137.48</u>	<u>458.72</u>
Budgetted Outreach						
Disciples Mission Fund(DMF)	525.00	525.00	525.00	1,575.00	1,575.00	1,575.00
Ecumenical Ministries of Oregon	50.00	50.00	50.00	150.00	150.00	150.00
Total Budgetted Outreach	<u>575.00</u>	<u>575.00</u>	<u>575.00</u>	<u>1,725.00</u>	<u>1,725.00</u>	<u>1,725.00</u>
Total Expense	<u>28,315.87</u>	<u>27,453.72</u>	<u>25,638.81</u>	<u>88,577.24</u>	<u>88,298.66</u>	<u>74,969.05</u>
Net Ordinary Income	<u>-874.66</u>	<u>0.00</u>	<u>-3,879.56</u>	<u>3,435.37</u>	<u>0.00</u>	<u>2,510.08</u>

First Christian Church
Profit & Loss Budget Performance
 March 2024

	<u>Mar 24</u>	<u>Budget</u>	<u>Mar 23</u>	<u>YTD Mar 24</u>	<u>YTD Budget</u>	<u>YTD Mar 23</u>
Outreach/Missions						
Offerings						
Designated Mission Offerings						
Christmas	0.00		0.00	0.00		0.00
Easter	195.00		0.00	195.00		0.00
Pentecost	0.00		0.00	0.00		0.00
Reconciliation	20.00		0.00	20.00		0.00
Thanksgiving	0.00		0.00	0.00		0.00
Week of Compassion	114.22		217.24	928.83		3,102.66
Total Designated Mission Offerings	<u>329.22</u>		<u>217.24</u>	<u>1,143.83</u>		<u>3,102.66</u>
Non-Budget Mission Income						
Disciples Mission Fund	0.00		0.00	0.00		0.00
Jackson St. Youth Shelter	0.00		0.00	0.00		0.00
Total Non-Budget Mission Income	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
Total Offerings	<u>329.22</u>		<u>217.24</u>	<u>1,143.83</u>		<u>3,102.66</u>
Expenses						
Mission Special Goals						
Christmas (DMF)	0.00		0.00	0.00		0.00
Easter	195.00		0.00	195.00		0.00
Pentecost	0.00		0.00	0.00		0.00
Reconciliation	20.00		0.00	20.00		0.00
Thanksgiving	0.00		0.00	0.00		0.00
Week of Compassion	114.22		217.24	928.83		3,102.66
Total Mission Special Goals	<u>329.22</u>		<u>217.24</u>	<u>1,143.83</u>		<u>3,102.66</u>
Mission Expense						
Disciples Mission Fund	0.00		0.00	0.00		0.00
Jackson St. Youth Shelter	0.00		0.00	0.00		0.00
Total Mission Expense	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
Total Expenses	<u>329.22</u>		<u>217.24</u>	<u>1,143.83</u>		<u>3,102.66</u>
Total Outreach Missions	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
Checking Account Balance						
Undesignated Funds				-16,335.46		-17,455.26
Reserved Funds				149,842.93		146,811.41
Balance				<u>133,507.47</u>		<u>129,356.15</u>

First Christian Church
Outreach/Missions Activity
March 2024

	Mar 2024		Year To Date 2024		Yr. Rec.
	Receipts	Expenses	Receipts	Expenses	2023
Outreach/Missions					
Designated Mission Offerings					
Christmas	0.00	0.00	0.00	0.00	520.00
Easter	0.00	0.00	0.00	0.00	610.00
Pentecost	0.00	0.00	0.00	0.00	0.00
Reconciliation	0.00	0.00	0.00	0.00	2,010.00
Thanksgiving	0.00	0.00	0.00	0.00	341.60
Week of Compassion	112.22	-114.22	928.83	-828.83	3,831.72
Total Designated Mission Offerings	<u>112.22</u>	<u>-114.22</u>	<u>928.83</u>	<u>-828.83</u>	<u>7,313.32</u>
Non-Budget Mission Income					
Disciples Mission Fund	0.00	0.00	0.00	0.00	120.00
Total Non-Budget Mission Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>120.00</u>
Missions in Reserved Funds					
Anti-Racism	0.00	0.00	0.00	0.00	75.00
Care Cupboard (Oodles of Comfort)	60.00	-165.89	380.00	-675.38	5,195.00
Children & Youth	0.00	0.00	0.00	0.00	747.13
Christian Education	0.00	-72.71	1,008.14	-72.71	1,506.81
Community Meal	1,059.24	-677.55	3,999.33	-2,672.88	7,417.47
Emergency Fund (Starfish)	110.00	-452.50	2,680.00	-1,240.33	5,727.00
Emergency Fund (Starfish II)	0.00	0.00	0.00	0.00	2,000.00
Health Care Oregon	0.00	0.00	0.00	0.00	270.00
Helping Children & Families Aid Fund	0.00	0.00	0.00	0.00	0.00
Jackson St. Youth Shelter	0.00	0.00	0.00	0.00	102.00
In & Out - Creating Housing Coalition	0.00	0.00	10.00	0.00	1,125.00
In & Out - FISH Youth	0.00	0.00	0.00	0.00	0.00
In & Out - Refugee and Immigration Minist	0.00	0.00	0.00	0.00	0.00
Laundry Love	170.00	0.00	490.00	-80.00	2,755.00
LBGTQ Ministries	0.00	0.00	1,000.00	0.00	0.00
Pre-Primary	20.00	0.00	60.00	0.00	3,875.00
Tents and Tarps	0.00	0.00	0.00	0.00	1,000.00
World & Local Missions	0.00	0.00	3,780.51	-5,000.00	3,898.80
Total Missions in Reserved Funds	<u>1,419.24</u>	<u>-1,368.65</u>	<u>13,407.98</u>	<u>-9,741.30</u>	<u>35,694.21</u>
Total Outreach/Missions	<u>1,531.46</u>	<u>-1,482.87</u>	<u>14,336.81</u>	<u>-10,570.13</u>	<u>43,127.53</u>

First Christian Church
Other Funds Activity & Balances
 March 2024

	Mar 2024		Year To Date		Balance
	Receipts	Expenses	Receipts	Expenses	
Special Funds					
Activity & Balances					
Designated Funds In Foundation					
Desig - Children's Library Fund	0.00	0.00	457.17	0.00	5,674.28
Desig - Children & Youth Fund	0.00	0.00	1,013.94	-449.66	12,504.28
Desig - Living Memorial Fund	0.00	0.00	22,733.83	-10,081.35	280,369.94
Desig - Pastor's Prof. Fund	0.00	0.00	2,447.54	0.00	30,375.69
Desig - Property Endow. Fund	0.00	0.00	1,033.96	0.00	12,833.97
Total Designated Funds In Foundation	0.00	0.00	27,686.44	-10,531.01	341,758.16
Reserved Funds Balance on Hand					
Anti-Racism	0.00	0.00	0.00	0.00	1,933.97
Audit Fund	0.00	0.00	0.00	0.00	3,527.05
Bequest	0.00	0.00	0.00	0.00	11,558.69
Books	0.00	0.00	0.00	0.00	-636.53
Building Maintenance Fund	0.00	0.00	0.00	0.00	8,601.62
Building Repair Fund	0.00	0.00	3,780.51	0.00	22,428.09
Camp Registrations	0.00	0.00	0.00	0.00	0.00
Care Cupboard (Oodles)	60.00	-165.89	380.00	-675.38	4,197.89
Children & Youth	0.00	0.00	0.00	0.00	280.00
Children's Library	0.00	0.00	449.66	0.00	312.27
Christian Education Program	0.00	-72.71	1,008.14	-72.71	935.43
Community Meal Fund	1,059.24	-677.55	3,999.33	-2,672.88	4,643.34
Contingency Fund	0.00	0.00	0.00	0.00	22,950.83
Day Camp (Adventure Week)	0.00	0.00	0.00	0.00	255.40
Disciples on Wheels	0.00	0.00	0.00	0.00	169.47
Emergency Fund (Starfish)	110.00	-452.50	2,680.00	-1,240.33	8,346.39
Enlighten FCC	0.00	0.00	0.00	0.00	2,305.00
Family Camp	0.00	0.00	0.00	0.00	270.37
Health Care Oregon	0.00	0.00	0.00	0.00	1,155.00
Helping Children & Families Aid Fund	0.00	0.00	0.00	0.00	1,256.74
Jackson St. Youth Shelter	0.00	0.00	0.00	0.00	0.00
Kingdom Fund	0.00	0.00	0.00	0.00	47.39
Laundry Love	170.00	0.00	490.00	-80.00	4,159.02
LGBTQ Ministries	0.00	0.00	1,000.00	0.00	1,000.00
Living Memorial	0.00	0.00	10,081.35	-10,081.35	0.00
Nursery Project	0.00	0.00	0.00	0.00	47.10
Parish Nurse	0.00	0.00	0.00	0.00	50.80
Prayer Shawl Ministry	0.00	0.00	0.00	0.00	96.02
Pre-Primary	20.00	0.00	60.00	0.00	160.00
Reiki Sponsorship	0.00	0.00	0.00	0.00	414.99
Sanctuary Improvement	0.00	0.00	0.00	0.00	390.74
Staff Gifts	0.00	0.00	0.00	-721.60	154.21
Starfish II	0.00	0.00	0.00	0.00	972.90
Tents and Tarps	0.00	0.00	0.00	0.00	0.00
Transportation Fund	0.00	0.00	0.00	0.00	2,146.62
Unbudgeted Items	0.00	0.00	1,008.14	0.00	3,086.80
Verne Catt McDowell	0.00	0.00	504.05	-504.05	0.00
World & Local Missions	0.00	0.00	3,780.51	-5,000.00	4,297.19
Youth Mission Trip	0.00	0.00	0.00	0.00	1,304.23
Total Reserved Funds Balance on Hand	1,419.24	-1,368.65	29,221.69	-21,048.30	112,819.03

First Christian Church
Other Funds Activity & Balances
March 2024

	Mar 2024		Year To Date		Balance
	Receipts	Expenses	Receipts	Expenses	
In and Out					
Creating Housing Coalition	0.00	0.00	10.00	0.00	10.00
Refugee Kits	0.00	0.00	0.00	0.00	300.00
Total In & Out	<u>0.00</u>	<u>0.00</u>	<u>10.00</u>	<u>0.00</u>	<u>310.00</u>
Memorial Funds					
Alexander, Capi & Leigh	0.00	0.00	0.00	0.00	100.00
Don Albright	0.00	0.00	0.00	0.00	145.00
Marge Brash Scholarship	0.00	0.00	0.00	0.00	534.75
Mike Basic	0.00	0.00	0.00	0.00	100.00
Mike Basic Youth & Music)	0.00	0.00	0.00	0.00	5,386.90
Sharon Gisler	0.00	0.00	0.00	0.00	350.00
Jan Goby	0.00	0.00	0.00	0.00	2,395.00
Ben Green	0.00	0.00	0.00	-51.41	510.83
Elizabeth Haddan	0.00	0.00	0.00	0.00	387.61
Ray Lindley-Choir	0.00	0.00	0.00	0.00	25.00
Ray Lindley-Youth	0.00	0.00	0.00	0.00	3,637.06
Loy Marshall	0.00	0.00	0.00	0.00	9,368.28
MaryLou McCorkle	0.00	0.00	0.00	0.00	184.01
Georgia Parker	0.00	0.00	0.00	0.00	75.00
Deanna Peterson	100.00	0.00	590.00	0.00	590.00
Stephen Selvage	0.00	0.00	0.00	0.00	50.00
JoAn & LeonWidmer	0.00	0.00	0.00	0.00	7,325.00
Memorial Funds - Undesignated	0.00	0.00	0.00	0.00	5,549.46
Total Memorial Funds	<u>100.00</u>	<u>0.00</u>	<u>590.00</u>	<u>-51.41</u>	<u>36,713.90</u>
Grand Total Reserved Funds	<u>1,519.24</u>	<u>-1,368.65</u>	<u>29,821.69</u>	<u>-21,099.71</u>	<u>149,842.93</u>
Total Other Income	<u>1,519.24</u>	<u>-1,368.65</u>	<u>57,508.13</u>	<u>-31,630.72</u>	<u>491,601.09</u>

**5 Year Comparative
March 2024**

<u>Month</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Total Income	27,441	21,759	35,543	20,166	28,660
Expenses:					
Personnel	21,566	15,144	21,574	20,640	15,579
Travel	92	0	0	0	0
Office	1,465	1,047	1,792	1,373	1,548
Property	4,094	8,383	1,209	1,966	2,323
Education	0	0	0	0	0
Worship	126	232	289	276	0
Congregational Life	398	258	350	1,251	269
Outreach	<u>575</u>	<u>575</u>	<u>575</u>	<u>815</u>	<u>712</u>
Total Expenses	28,316	25,639	25,789	26,321	20,431
Budget Income/Loss	-875	-3,880	9,754	-6,155	8,229
Bldg Loan Offering	0	0	0	2,910	6,960
Bldg Loan Payment	<u>0</u>	<u>0</u>	<u>0</u>	<u>-1,561</u>	<u>-3,864</u>
Bldg Loan Net	0	0	0	1,349	3,096
Net Financial Change	-875	-3,880	9,754	-4,806	11,325

Year To Date

Total Income	92,013	77,479	82,360	76,913	74,018
Expenses:					
Personnel	63,030	46,780	65,592	61,591	46,755
Travel	92	0	0	0	0
Office	5,770	3,712	3,644	4,362	3,981
Property	17,211	21,861	14,301	12,665	12,138
Education	106	0	0	0	0
Worship	191	433	554	534	274
Congregational Life	454	459	929	1,677	1,694
Outreach	<u>1,725</u>	<u>1,725</u>	<u>1,725</u>	<u>2,445</u>	<u>2,137</u>
Total Expenses	88,577	74,969	86,746	83,274	66,980
Budget Income/Loss	3,435	2,510	-4,386	-6,362	7,038
Bldg Loan Offering	0	0	0	6,712	11,316
Bldg Loan Payment	<u>0</u>	<u>0</u>	<u>0</u>	<u>-5,038</u>	<u>-11,797</u>
Bldg Loan Net	0	0	0	1,674	-481
Net Financial Change	3,435	2,510	-4,386	-4,688	6,557

Board Report March 2024

Executive Team

The Executive Team's progress and focus since the February board meeting:

- Set agenda for March 11 board meeting
- Continued reviewing cost and coverage options for insurance through the Insurance Board or Church Mutual. Proposal will be brought to the March 11 board meeting for discussion and vote.
- Review of progress toward learning and using the new Shelby church management system
- Discuss membership and ways to welcome and integrate new folks/families into the life of the church
- Planning for Christian Church Foundation message and presentation by Rev. Monica Myers Greenberg on February 25
- Met with and endorsed Deb Lamp, a local chaplain seeking board certification, who needs to be in relationship with a congregation as part of that process. Deb has been attending worship here for the past year.
- Review of upcoming calendar of events - March 17 Taizé service, March 23 outdoor spring spruce up day, March 31 Easter Egg hunt

-Gayle Dee

Program Cabinet

During its Feb. 19 meeting, the Program Cabinet discussed a proposal by Logan Isaac to display and store his collection of 4,000 religion and theology books that are now in storage elsewhere. We've identified possible storage spaces in the building, but no decision was reached on the overall proposal. There are a number of pending questions, including a timeline and rental agreement.

In other Program Cabinet news:

- Mary Trolan of Dallas will speak after the worship service March 17 in Fellowship Hall on "Growing up Christian in Jerusalem."
- Our annual outdoor Spring Spruce-up is scheduled for 9 a.m. to noon on Saturday, March 23. Sign-ups begin March 10.
- A first-aid resupply team has been formed, with Jeff Taylor and Evan Staton agreeing to serve on it.
- An Easter egg hunt is planned after the Easter service on March 31. If the weather cooperates, it will be outside.
- The labyrinth will be available in Fellowship Hall through Easter for anyone who wants to take the journey.
- Discussion on a proposal to make Albany First Christian Church an official city warming/cooling center as needs arise was postponed until the March 18 PC meeting.

-Graham Kislingbury

Young Adult Group

The Young Adult Group met on Tuesday, March 5, and went to dinner at Los Tequilas. We had 14 adults in attendance, while Evelyn and Lucy Rouse provided childcare in the nursery at FCC.

-Elysse Delgado

Covenant Group

Covenant Group has not met due to Covid. Things should be back on track shortly.

-Chet Houser

Care Support Group

Will give a verbal report.

-Dick Busic

Community Meal

Charlotte Smith not only makes desserts 2-3 times a month but she also steps in to cook when needed. A big thank you to all the volunteers that make the Community Meal a success.

Big Town Hero Sandwich Shop at 327 2nd Ave SW in Albany donates their leftover sandwich bread for the Community Meal. Please give them your business as a thank you.

The Community Meal would not be a success without the donations from both church members and people who believe in the success of this outreach to the community.

-Dulca Bailey

Care Cupboard

-Alice Newbould

Affirming LGBTQ+

Starting to plan for Pride in June!

We would love to have new members join the team or just check out a meeting.

-Shanna Penny

Health Care Justice

- Reviewed and expanded on discussion of the privatization of Medicare.
- Touched on VA privatization, which will be the discussion topic next month.
- Will be posting information about educational events and HCAO actions in the weekly bulletin in the future, with links to our page on the church website for further information.

-Rick Staggenborg

Israel-Palestine Class

- We are continuing to have a better turnout.
- We've arranged for a Palestinian from Israeli Jerusalem to talk about her experiences growing up there as a Christian.

-Rick Staggenborg

Anti-Racism/Pro-Reconciliation

- Concluded study of America's Unholy Ghosts.
- This month we will consider what we will do to take action beyond educating ourselves.
- Still encouraging folks to attend the weekly Gaza ceasefire rallies. Several have shown up. Board members are also invited.

-Rick Staggenborg

H.E.A.R.T.

- As the FCC representative, I reported on our cold weather daytime shelter. There was interest. I said that we were discussing FCC serving as a cold weather shelter as needed in the future, but that the decision had not yet been made. The 211 representative asked that we notify them in advance of any day we plan to provide shelter.
- Second Chance shelter is adding 42 beds for low-barrier use. They have the beds and expect to open the space about March 20. They will continue to provide 20 beds in their high barrier.
- Helping Hands has bunk beds to sleep 34 women and 75 men in separate spaces. They were not full as of Feb. 13. They are high-barrier. The dorms have lockers. Their "baby home" houses up to 4 women and 6 children. It was full on Feb. 13.
- The PIT count of the homeless found 183 unsheltered people in Albany, including 19 families and 11 unaccompanied youth. The total Linn County unsheltered count was 294. **Funds are needed** for items to give out to the people surveyed. They hope to do additional counts during the year.
- The sleeping pod trailer is still not in permanent use. There may be a grant to cover staffing and insurance.
- Faith, Hope, and Charity will be sent an invitation to join H.E.A.R.T.

-Edie Koenig

Elders

Our February Elders meeting was quite productive. We discussed ways to be a care partner, made a list of those who the pastors and elders thought needed special attention, and Elders signed up for them. We will evaluate how it is going at our next meeting.

-DeeDee Blais

Personnel

We have changed our meeting days to the first Monday of each month at 6:30 pm by Zoom. We are beginning to work on developing a format and template for pastor evaluations which will take place in August. We are starting by reviewing several templates that are being used by other churches. We have discussed The Appreciative Way, a template used by the Mennonite church. Following further discussion and comparison with other templates, we will choose which one to use. We will form a subcommittee to work on details and any modifications for our use.

-Paula Moore

Financial Secretaries

The Financial Secretaries are just accessing Shelby, the new church management software. Hopefully, with a few training sessions, we will be able to use the software in April to input offerings.

-Charlotte Houser

Prayer Shawl

The Prayer Shawl group continues to meet on the first and third Mondays of each month in the Cornerstone Room to visit and crochet or knit on prayer shawls to be given by the pastors to individuals who might be suffering from loss or health issues. We would also like to hear of any high school seniors connected with our church who might be planning to attend college next fall. We'd like to make shawls in their college colors to present to them when they graduate from high school. This is a policy that a former minister established and that we would like to continue. Please let Jan Hagemeister or Wilma Albright know if you have a senior in your family who would benefit from this tradition.

-Jan Hagemeister

Preschool

Our bylaws committee is continuing to work on revising our bylaws. The Preschool Board will vote on them at their May meeting.

April 16 5:30-7:00— Art Show with pasta dinner and raffle

May 5— The Preschool Choir will perform during the church service

At our February Board meeting, I notified the Preschool Board that I'll be resigning from the Preschool Director position after 16 years, effective this June.

-Beth Morse

Technology Team

We are now live-streaming every worship service to the church's Facebook Page and YouTube Channel. We have been using some privately owned computing equipment, which needs to be replaced with church-owned equipment. A proposal for board approval to purchase a new MacBook Pro laptop for live streaming, an iPad to replace the old church laptop currently used to project slides on the sanctuary screen and other necessary equipment will be brought to the March 11 board meeting. The proposal includes funding this technology from memorial funds.

-Gayle Dee

Assistant Treasurers

The current structure of the FCC treasurer position includes a single person being responsible for all monthly payroll processing as well as associated state and federal taxes and reporting, in addition to the other duties of the role. This requires specialized knowledge of complex processes and regulations, as well as hours of work that must be completed within a tight time span each month. In

order to assure a continued succession of church members willing to assume this volunteer role, assistant treasurers Kerry McQuillin and Jen Rouse propose outsourcing church payroll processing to a third-party vendor.

-Jen Rouse & Kerri McQuillin