

FCC Board Agenda

April 8, 2024, in Cornerstone Room

We, the congregation of First Christian Church (Disciples of Christ), find purpose in our life together as we worship, love, and serve God. Our mission is to be a faithful, growing church that demonstrates true community, deep Christian spirituality, and a passion for justice. We are an Open and Affirming congregation, rooted in Jesus' great commandment to love our neighbors as we do ourselves. We welcome all into the full life and ministry of our church, regardless of sexual orientation, gender identity, race, marital status, physical ability, mental ability, economic status, or faith background.

1. Call to Order

2. Opening Prayer

3. Receiving Minutes

- a. March 11, 2024, minutes

4. Pastors' Report

5. Finance Report

6. Old Business

- a. Insurance provider update
- b. First Aid Kit Resupply Team update

7. New Business

- a. Recommendation from Program Cabinet that the church become an official city warming/cooling center as needed,
- b. Recommendation from Program that church have Narcan on hand.
- c. Furnishing a home or two for Hub City Village.

8. Board Report Highlights (about 2 minutes)

9. Action items from tonight's meeting

10. Tending to Community Needs (concerns and celebrations in the Congregation)

11. Closing Prayer

12. Adjournment

Next Meeting: Monday, May, 2024, 6:30 p.m. in Cornerstone Room

2024 FCC Albany Board Intentions

We treat each other as children of God. Therefore...

We each engage in group conversation from a place of good intention and transparency. We assume the same on the part of others as we do this work together.

We practice active and generous listening. We listen first and honor everyone's ideas and beliefs as valid. We accept that everyone here can teach us.

When speaking, we use "I" statements and speak from our own experience. We speak concisely while consciously holding space for the speaking of others. We acknowledge the gifts and needs of all in the Group.

We keep showing up by attending and participating with hope and faith that we will come to the best results possible.

We rely on our constitution and bylaws to guide us in doing the business of our church. We grant that these are living, changing documents and commit to keep them current.

We remember that our work is for the glory of God and the furthering of the mission of our church. We trust and know that there will be a blessing in the end.

In Attendance: DeeDee Blaise, Jared Ruari, Evan Staton, Kerry McQuillin, Charlotte Houser, Judy Ross, Nadine Wood, Kris McLaughlin, Gayle Dee, Graham Kislingbury, Judie Lindley, Paula Moore, Cam Schuck, Ellen Carlson, Stacey Bartholomew

Motions Approved April 8, 2024

We will begin using Paychex to do the church's payroll.

FCC will become an official warming and cooling place.

Narcan will be available at FCC following training for people most likely to encounter someone who is experiencing a drug overdose after more information is gathered by Graham.

1. Call to Order

Gayle called the meeting to order at 6:30pm.

2. Opening Prayer

Graham opened with prayer generated by AI.

3. Receiving Minutes from March meeting:

The minutes were received as corrected.

4. Pastors' Report

Pastors Jared and Allison are happy to have completed a full year cycle here.

They have made a goal of having lectionary for half the year and other types of services for the other half of the year. They are looking ahead to summer when the pace is a little more casual and we can have some special events. They plan to do a week of children's media as a focus for their service. They have hopes of having more Taize services since receiving positive feedback from the first two. They would like to plan for an intergenerational service when there is a fifth Sunday in a month.

We are averaging about 85 for worship, a solid attendance.

Allison made a list of about twenty-five newly involved people in the church.

When there is almost a full sanctuary as number of attendees as there was at Easter, we should think about a way(s) of getting regular attendees sitting closer to the front so that people arriving later will not have to walk to the front of the sanctuary.

Graham will remind greeters that they can also serve as ushers and help late arrivers to find open seats.

A main focus for the past year was getting to know people and build relationships, learning about the community, and what is meaningful to people.

Having spent their first year focusing on True Community, for the next year the pastors want to focus on our second pillar, Deep Spirituality.

The pastors are thrilled with the church community's ability to be flexible and explore different modes of spirituality and be accepting of their sometimes casual approaches to spirituality.

We thanked Jared and Allison for an excellent first year with us.

5. Financial Report

Cam reported that giving continues to be good. Our year-to-date income is the highest it has been in five years.

Professional expenses for Allison and Jared will be reimbursed from Designated Foundation Funds. We have investments at the foundation. The plan is to take money out of the foundation to reimburse pastors' expenses rather than taking funds from the general budget.

Judie Lindley shared the latest information on memorial giving. \$490 was given in Deanna Peterson's name and \$100 for Frank Bricker. Judie will be sending thank you messages to Les Peterson and Frank's family.

Graham reported on the recent \$1000 expense for a drain cleanout that caused flooding in the kitchen. Rotor Rooter came on two occasions before the drain was totally cleared. The grease trap had not been cleaned out in 13 years.

Graham will contact other places that deal with a lot of food and dishwashing and see how often they clean their traps.

We will pay more attention to things that need to be done every year.

6. Old Business

Payroll Services Quotes

Kerri gave a report on the bids they were given.

Cam reported he has worked with Paychex in the past.

Kerry said that Onpay has had experience with church payroll.

Four of our employees get checks instead of direct deposit. Employees may have to shift to direct deposit although Paychex and Onpay can do paper checks.

Charlotte moved and Evan seconded that we go with Paychex.

The motion passed unanimously.

A big thank you was given to Kerry and Jen for all their work on getting payroll information.

Insurance Provider Update

Graham read Allison's notes stating that insurance from Church Mutual will be \$5,365. The additional umbrella coverage will be \$2,190 for a total of \$7,555. Hazard insurance will cover damage from the sprinkler system per Allison's findings.

We will move to Church Mutual as voted at the last meeting.

Resupply First Aid Team Update

Graham and Evan looked at the First Aid Kits and AED machine in the church.

Evan

and Jeff Taylor will be our first aid kits resupply team. The first aid kit in the

pulpit

will be moved to the hallway by the coat rack since signage needs to be visible.

Evan was given a big thank you for his work on looking into the first aid situation and initiating this updating of our equipment.

7. New Business

Recommendation from Program Cabinet that the church become an official Warming/cooling center as needed

Graham spoke of opening the church in January for warming. Jared said that, as planned, this should not disrupt the preschool.

Chance is coming on April 21st to talk heating and cooling operations.

Evan moved and Kris seconded that the church become an official warming and cooling center. The motion was carried unanimously.

Recommendation from Program Cabinet that church have Narcan on hand.

Graham read information on usage and administration of Narcan.

We need to find where we can get it, get training and decide where to store it.

Evan

did not want to oversee Narcan since it is in the category of Basic Life Support.

Graham gave examples of people who have been in the church who were heavily on drugs. Narcan is not dangerous if given to someone who doesn't need it.

Stacey said it would be good to have some on hand.

People who are here regularly should be trained.

DeeDee moved and Kris seconded that Narcan be onsite with adequately trained people after more information is gathered on Narcan by Graham. Motion was carried with a nine to one vote.

Furnishing a home or two for Hub City Village

Stacey reported that there is a "get involved" on the Creating Housing website. Edie, Ethel would like to get the list of items needed for each tiny home and have a sign-up sheet/registry, so that people can sign up for supplying different items. A committee is making curtains for every house.

A quilt committee is making quilts.

A person is making a bathmat for every house.

More information will be given at the meeting at the Creating Housing event at FCC on Saturday, April 13th, 1-4pm.

Stacey announced the first orientation for possible tiny home residents was this evening. Eleven applications were given out. There will be four more orientations. Up to eighteen people may be attending each orientation. Twenty-six people will be chosen to move into the completed homes.

8. Announcements

Paula asked that we all think about remembering Elysse on April 24th which is Office Administrators Day. She encouraged us all to send a card to Elysse to express our appreciation to her for the wonderful work she does for us. Jared will see that an announcement is made during the Sunday Service.

Jared announced there are listening sessions being held by the Regional Minister Search Team. There is one in the Corvallis Disciples Church on Thursday, April 18th at 6:30. This will be an opportunity to give your ideas/ opinions about qualities you would like to see in our regional ministers.

9. Board Report Highlights

Gayle said that we used all of our new technical equipment during the live stream and it all worked wonderfully!

Graham thanked Gayle for her work on updating our equipment.

10. Tending to Community Needs

Edie's pacemaker surgery was postponed.

Gayle is having knee replacement surgery on April 18th.

11. Closing Prayer

Dee Dee closed with prayer giving thanks for our church community's accomplishments and asking for guidance in pursuing more ways "to make this place the best it can be."

12. Adjournment

Gayle adjourned the meeting at 8:00pm.

The next meeting will be Monday, May 13th at 6:30 in the Cornerstone Room.

Ellen Carlson, Board Secretary

Pastor's Report April 2024

We've been here a whole year! Hooray! As we continue to live into our mission identity, we want to celebrate that we are growing AND demonstrating true community, deep Christian spirituality, and a passion for justice! We're averaging about 85 in the building on Sunday mornings and more even online. There are opportunities to fellowship, learn, and serve for all ages. As we reflect on the last year, we recognized that our primary work was to get to know the individuals in the congregation and what kinds of programs and opportunities people find meaningful. Rather than promoting initiatives or programs, we wanted to really lean into developing relationships, observing where energies and interests were held, streamlining processes, and clarifying roles and expectations for staff and volunteers alike. We're thrilled with the number of newer folks who continue to worship with us and we are discerning the best ways for them to become more integrated into the life of the congregation—where we can find true community together.

Jared continues to resource educational groups and make pastoral visits—both to offer acute care and to deepen relationships. Allison is the first point of contact for newer folks when they leave their contact info and is working with folks to revamp our communications (both internal and external). Both are in a place to begin developing relationships within the larger community—both locally in Albany and within the Oregon/Southwest Idaho Region of the Christian Church (Disciples of Christ).

If last year was all about engaging with this community, this year's focus and energies are pulling us to explore and deepen Christian Spirituality. We're pleased with openness to explore different spiritual practices, from varied music to Taize to contemplative prayer. We're developing a 5th Sunday worship service that is intentionally intergenerational and discerning the possibility of a monthly evening Taize service. Allison will be taking the lead on a Pastor's class beginning on April 14th with baptisms scheduled for May 19th (Pentecost). We kicked off our Easter series on the epistles of John and have our general themes determined for the summer (when we go off of Lectionary). And we're gathering a group of folks to think through Sunday evening faith formation and fellowship opportunities for children, youth, and families.

Jared and Allison work together to develop worship services. They work together on determining the general theme. Jared develops the sermon series and selects scriptures. Allison selects worship music, finds/modifies/writes calls to worship and invocations, and compiles announcements.

Administratively, Shelby is up and going! Our online giving platform is live, our financial secretaries are familiarizing themselves with the membership and giving portions. Allison, Jared, and Elysse are using many of the functions to help track pastoral care visits, prayer requests, and addresses.

We continue to give thanks to God for the opportunity to serve with you all!

Allison and Jared

Financial highlights for April 2024

- Pg. 1 Giving continues good, almost up \$15,000 YTD.
- Pg. 2 Insurance expense distorted for month. Includes payment to Insurance Board that should be returned. Plus initial payments to Church Mutual.
Utilities continue to be a little lower thn last year.
Budget deficit of \$4,807.57 for month, and down \$1,327.20 YTD.
YTD deficit should be erased when Insurance Board refund arrives.
- Pg. 5 Top of page shows 1st quarter activity for Funds in Foundation.
It was another good quarter.
- Pg. 7 Once again total Income YTD is highest for 5 year period.
2023 looks very good, but for the month there weren't any ministerial expenses,
and YTD only included one interim minister for 3 months.

First Christian Church
Profit & Loss Budget Performance
April 2024

	<u>Apr 24</u>	<u>Budget</u>	<u>Apr 23</u>	<u>YTD Apr 24</u>	<u>YTD Budget</u>	<u>YTD Apr 23</u>
Ordinary Income/Expense						
Income						
Regular Giving	26,013.18		24,955.21	115,100.79		100,534.34
Building Use	880.00		1,875.00	3,805.00		3,775.00
From Contingency Fund			0.00			0.00
Needed Income	0.00	33,391.22	0.00	0.00	121,689.88	0.00
Total Budget Income	26,893.18	33,391.22	26,830.21	118,905.79	121,689.88	104,309.34
Expense						
Administration						
Personnel						
Co-Pastors						
Salary - A	3,033.33	3,033.33	0.00	12,133.32	12,133.32	0.00
Salary - J	3,033.33	3,033.33	0.00	12,133.32	12,133.32	0.00
Housing - A	1,666.67	1,666.67	0.00	6,666.68	6,666.68	0.00
Housing - J	1,666.67	1,666.67	0.00	6,666.68	6,666.68	0.00
Pension - A	700.00	700.00	0.00	2,800.00	2,800.00	0.00
Pension - J	700.00	700.00	0.00	2,800.00	2,800.00	0.00
Soc. Sec. Offset - A	375.00	375.00	0.00	1,500.00	1,500.00	0.00
Soc. Sec. Offset - J	375.00	375.00	0.00	1,500.00	1,500.00	0.00
TDRA - A	300.00	300.00	0.00	1,200.00	1,200.00	0.00
TDRA - J	300.00	300.00	0.00	1,200.00	1,200.00	0.00
Health Ins - A	283.33	283.33	0.00	1,133.32	1,133.32	0.00
Health Ins - J	283.33	283.33	0.00	1,133.32	1,133.32	0.00
Books & Jrnls - A	0.00	25.00	0.00	0.00	100.00	0.00
Books & Jrnls - J	0.00	25.00	0.00	0.00	100.00	0.00
Cont. Educ. - A	0.00	25.00	0.00	0.00	100.00	0.00
Cont. Educ. - J	0.00	25.00	0.00	0.00	100.00	0.00
Assemblies - A	0.00	41.67	0.00	0.00	166.68	0.00
Assemblies - J	0.00	41.67	0.00	0.00	166.68	0.00
Prof Expense - A	0.00	62.50	0.00	23.00	250.00	0.00
Prof Expense - J	117.43	62.50	0.00	606.90	250.00	0.00
Search/Moving Exp	0.00	0.00	0.00	0.00	0.00	1,402.06
Total Co-Pastors	12,834.09	13,025.00	0.00	51,496.54	52,100.00	1,402.06
Interim Pastor						
Salary	0.00	0.00	0.00	0.00	0.00	15,006.24
Housing	0.00	0.00	0.00	0.00	0.00	3,000.00
TDRA	0.00	0.00	0.00	0.00	0.00	2,250.00
Total Interim Pastor	0.00	0.00	0.00	0.00	0.00	20,256.24
Office Administrator						
Salary	4,429.83	4,429.83	4,565.04	17,451.37	17,719.32	17,267.76
Health Insurance	400.00	400.00	415.00	1,615.00	1,600.00	1,660.00
Pension	100.00	100.00	100.00	400.00	400.00	400.00
Total Office Administrator	4,929.83	4,929.83	5,080.04	19,466.37	19,719.32	19,327.76
Music Director	0.00	500.00	0.00	0.00	2,000.00	0.00
Musician	1,058.84	1,058.83	1,028.04	4,204.56	4,235.32	4,112.16
Custodian	999.37	960.92	1,066.97	4,135.46	3,843.68	4,045.05
Sound System Operator	174.71	291.67	213.54	683.32	1,166.68	764.86
Youth Coordinator	0.00	333.33	1,200.00	187.50	1,333.32	3,600.00
Nursery Care	476.25	333.33	120.00	1,327.50	1,333.32	120.00
Substitute Musician	0.00	62.50	0.00	100.00	250.00	200.00
Accident Insurance	0.00	66.67	0.00	350.91	266.68	0.00
Unemployment Expense	0.00	0.00	0.00	0.00	0.00	0.00
Payroll Tax Expense	522.07	550.00	630.98	2,072.64	2,200.00	2,291.49
Total Personnel	20,995.16	22,112.08	9,339.57	84,024.80	88,448.32	56,119.62
Travel						

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First Christian Church
Profit & Loss Budget Performance
April 2024

	<u>Apr 24</u>	<u>Budget</u>	<u>Apr 23</u>	<u>YTD Apr 24</u>	<u>YTD Budget</u>	<u>YTD Apr 23</u>
Auto Allowance Staff	0.00	62.50	0.00	91.77	250.00	0.00
General Assembly	0.00	0.00	0.00	0.00	0.00	0.00
Total Travel	0.00	62.50	0.00	91.77	250.00	0.00
Office Expenses						
Copier Lease & Equipment	277.94	291.67	0.00	1,108.39	1,166.68	868.54
Givelify Expense	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Administrative	0.00	41.67	199.00	50.00	166.68	621.12
Office Supplies	164.00	208.33	100.54	635.82	833.32	620.88
Postage	0.00	62.50	0.00	203.63	250.00	0.00
Technology Equip. & Supplies	0.00	20.83	0.00	0.00	83.32	0.00
Technology Fees & Software	266.35	208.33	49.48	3,396.96	833.32	839.41
Telephone	367.56	312.50	335.32	1,450.67	1,250.00	1,446.08
Total Office Expenses	1,075.85	1,145.83	684.34	6,845.47	4,583.32	4,396.03
Property						
Building Maintenance	621.19	666.67	62.50	3,622.47	2,666.68	2,377.12
Elevator Maintenance	264.86	270.83	252.37	1,059.44	1,083.32	1,009.48
Garbage	168.44	166.67	166.79	672.11	666.68	654.68
Insurance	5,587.33	5,937.50	0.00	11,526.08	11,875.00	10,797.50
Janitorial Supplies	81.37	83.33	69.97	301.63	333.32	477.92
Utilities	2,134.01	1,583.33	2,378.07	8,886.11	6,333.32	9,473.56
Total Property	8,857.20	8,708.33	2,929.70	26,067.84	22,958.32	24,790.26
Total Administration	30,928.21	32,028.74	12,953.61	117,029.88	116,239.96	85,305.91
Education (Funded by Reserved Accounts)						
Children's Resources	0.00	0.00	0.00	0.00	0.00	0.00
Nursery Resources	20.98	25.00	0.00	20.98	100.00	0.00
Youth Resources	0.00	37.50	0.00	105.84	150.00	0.00
Adult Education Resources	0.00	20.83	0.00	0.00	83.32	0.00
Camp/Conf. Scholarships	0.00	208.33	0.00	0.00	833.32	0.00
Total Education	20.98	291.66	0.00	126.82	1,166.64	0.00
Worship						
Music & Musicians	0.00	33.33	0.00	0.00	133.32	75.00
Worship Resrc(Includes Greens)	36.60	83.33	48.10	227.60	333.32	406.13
Total Worship	36.60	116.66	48.10	227.60	466.64	481.13
Congregational Life						
Congregational Activities	107.56	250.00	180.79	455.99	1,000.00	534.21
Public Relations	32.40	83.33	32.40	137.70	333.32	137.70
Pastor's Ministry Fund	0.00	33.33	43.69	0.00	133.32	43.69
Reiki Ministry	0.00	4.17	0.00	0.00	16.68	0.00
Stewardship Campaign	0.00	8.33	0.00	0.00	33.32	0.00
Total Congregational Life	139.96	379.16	256.88	593.69	1,516.64	715.60
Budgetted Outreach						
Disciples Mission Fund(DMF)	525.00	525.00	525.00	2,100.00	2,100.00	2,100.00
Ecumenical Ministries of Oregon	50.00	50.00	50.00	200.00	200.00	200.00
Total Budgetted Outreach	575.00	575.00	575.00	2,300.00	2,300.00	2,300.00
Total Expense	31,700.75	33,391.22	13,833.59	120,277.99	121,689.88	88,802.64
Net Ordinary Income	-4,807.57	0.00	12,996.62	-1,372.20	0.00	15,506.70

First Christian Church
Profit & Loss Budget Performance
 April 2024

	<u>Apr 24</u>	<u>Budget</u>	<u>Apr 23</u>	<u>YTD Apr 24</u>	<u>YTD Budget</u>	<u>YTD Apr 23</u>
Outreach/Missions						
Offerings						
Designated Mission Offerings						
Christmas	0.00		0.00	0.00		0.00
Easter	50.00		58.00	245.00		58.00
Pentecost	0.00		0.00	0.00		0.00
Reconciliation	0.00		0.00	20.00		0.00
Thanksgiving	0.00		0.00	0.00		0.00
Week of Compassion	127.00		1,183.04	1,055.83		4,285.70
Total Designated Mission Offerings	<u>177.00</u>		<u>1,241.04</u>	<u>1,320.83</u>		<u>4,343.70</u>
Non-Budget Mission Income						
Disciples Mission Fund	0.00		0.00	0.00		0.00
Jackson St. Youth Shelter	0.00		0.00	0.00		0.00
Total Non-Budget Mission Income	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
Total Offerings	<u>177.00</u>		<u>1,241.04</u>	<u>1,320.83</u>		<u>4,343.70</u>
Expenses						
Mission Special Goals						
Christmas (DMF)	0.00		0.00	0.00		0.00
Easter	50.00		58.00	245.00		58.00
Pentecost	0.00		0.00	0.00		0.00
Reconciliation	0.00		0.00	20.00		0.00
Thanksgiving	0.00		0.00	0.00		0.00
Week of Compassion	127.00		1,183.04	1,055.83		4,285.70
Total Mission Special Goals	<u>177.00</u>		<u>1,241.04</u>	<u>1,320.83</u>		<u>4,343.70</u>
Mission Expense						
Disciples Mission Fund	0.00		0.00	0.00		0.00
Jackson St. Youth Shelter	0.00		0.00	0.00		0.00
Total Mission Expense	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
Total Expenses	<u>177.00</u>		<u>1,241.04</u>	<u>1,320.83</u>		<u>4,343.70</u>
Total Outreach Missions	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
Checking Account Balance						
Undesignated Funds				-21,076.39		-3,621.77
Reserved Funds				148,935.32		145,180.16
Balance				<u>127,858.93</u>		<u>141,558.39</u>

First Christian Church
Outreach/Missions Activity
 April 2024

	Apr 2024		Year To Date 2024		Yr. Rec.
	Receipts	Expenses	Receipts	Expenses	2023
Outreach/Missions					
Designated Mission Offerings					
Christmas	0.00	0.00	0.00	0.00	520.00
Easter	50.00	-50.00	245.00	-245.00	610.00
Pentecost	0.00	0.00	0.00	0.00	0.00
Reconciliation	0.00	0.00	0.00	0.00	2,010.00
Thanksgiving	0.00	0.00	0.00	0.00	341.60
Week of Compassion	127.00	-127.00	1,055.83	-1,055.83	3,831.72
Total Designated Mission Offerings	177.00	-177.00	1,300.83	-1,300.83	7,313.32
Non-Budget Mission Income					
Disciples Mission Fund	0.00	0.00	0.00	0.00	120.00
Total Non-Budget Mission Income	0.00	0.00	0.00	0.00	120.00
Missions in Reserved Funds					
Anti-Racism	0.00	0.00	0.00	0.00	75.00
Care Cupboard (Ooddles of Comfort)	240.00	-277.28	620.00	-952.66	5,195.00
Children & Youth	0.00	0.00	449.66	-64.16	747.13
Christian Education	0.00	0.00	1,008.14	-72.71	1,506.81
Community Meal	1,013.00	-916.77	5,012.33	-3,589.65	7,417.47
Emergency Fund (Starfish)	485.00	0.00	3,165.00	-1,240.33	5,727.00
Emergency Fund (Starfish II)	0.00	0.00	0.00	0.00	2,000.00
Health Care Oregon	0.00	0.00	0.00	0.00	270.00
Helping Children & Families Aid Fund	0.00	0.00	0.00	0.00	0.00
Jackson St. Youth Shelter	0.00	0.00	0.00	0.00	102.00
In & Out - Creating Housing Coalition	0.00	0.00	10.00	0.00	1,125.00
In & Out - FISH Youth	0.00	0.00	0.00	0.00	0.00
In & Out - Refugee and Immigration Minis	0.00	0.00	0.00	0.00	0.00
Laundry Love	220.00	-120.00	710.00	-200.00	2,755.00
LBGTQ Ministries	0.00	0.00	1,000.00	0.00	0.00
Pre-Primary	40.00	0.00	100.00	0.00	3,875.00
Tents and Tarps	0.00	0.00	0.00	0.00	1,000.00
World & Local Missions	0.00	0.00	3,780.51	-5,000.00	3,898.80
Total Missions in Reserved Funds	1,998.00	-1,314.05	15,855.64	-11,119.51	35,694.21
Total Outreach/Missions	2,175.00	-1,491.05	17,156.47	-12,420.34	43,127.53

First Christian Church Other Funds Activity & Balances

April 2024

	Apr 2024		Year To Date		Balance
	Receipts	Expenses	Receipts	Expenses	
Special Funds					
Activity & Balances					
Designated Funds in Foundation					
Desig - Children's Library Fund	273.08	0.00	730.25	0.00	5,947.36
Desig - Children & Youth Fund	600.56	0.00	1,614.50	-449.66	13,104.84
Desig - Living Memorial Fund	13,465.48	0.00	36,199.31	-10,081.35	293,835.42
Desig - Pastor's Prof. Fund	1,462.34	0.00	3,909.88	0.00	31,838.03
Desig - Property Endow. Fund	617.73	0.00	1,651.69	0.00	13,451.70
Total Designated Funds in Foundation	16,419.19	0.00	44,105.63	-10,531.01	358,177.35
Reserved Funds Balance on Hand					
Anti-Racism	0.00	0.00	0.00	0.00	1,933.97
Audit Fund	0.00	0.00	0.00	0.00	3,527.05
Bequest	0.00	0.00	0.00	0.00	11,558.69
Books	0.00	0.00	0.00	0.00	-636.53
Building Maintenance Fund	0.00	0.00	0.00	0.00	8,601.62
Building Repair Fund	0.00	0.00	3,780.51	0.00	22,428.09
Camp Registrations	0.00	0.00	0.00	0.00	0.00
Care Cupboard (Oodles)	240.00	-277.28	620.00	-952.66	4,160.61
Children & Youth	0.00	0.00	449.66	-64.16	665.50
Children's Library	0.00	0.00	0.00	0.00	-137.39
Christian Education Program	0.00	0.00	1,008.14	-72.71	935.43
Community Meal Fund	1,013.00	-916.77	5,012.33	-3,589.65	4,739.57
Contingency Fund	0.00	0.00	0.00	0.00	22,950.83
Day Camp (Adventure Week)	0.00	0.00	0.00	0.00	255.40
Disciples on Wheels	0.00	0.00	0.00	0.00	169.47
Emergency Fund (Starfish)	485.00	0.00	3,165.00	-1,240.33	8,831.39
Enlighten FCC	0.00	0.00	0.00	0.00	2,305.00
Family Camp	0.00	0.00	0.00	0.00	270.37
Health Care Oregon	0.00	0.00	0.00	0.00	1,155.00
Helping Children & Families Aid Fund	0.00	0.00	0.00	0.00	1,256.74
Jackson St. Youth Shelter	0.00	0.00	0.00	0.00	0.00
Kingdom Fund	0.00	0.00	0.00	0.00	47.39
Laundry Love	220.00	-120.00	710.00	-200.00	4,259.02
LGBTQ Ministries	0.00	0.00	1,000.00	0.00	1,000.00
Living Memorial	0.00	0.00	10,081.35	-10,081.35	0.00
Nursery Project	0.00	0.00	0.00	0.00	47.10
Parish Nurse	0.00	0.00	0.00	0.00	50.80
Prayer Shawl Ministry	0.00	0.00	0.00	0.00	96.02
Pre-Primary	40.00	0.00	100.00	0.00	200.00
Reiki Sponsorship	20.00	0.00	20.00	0.00	434.99
Sanctuary Improvement	0.00	0.00	0.00	0.00	390.74
Staff Gifts	0.00	0.00	0.00	-721.60	154.21
Starfish II	0.00	0.00	0.00	0.00	972.90
Tents and Tarps	0.00	0.00	0.00	0.00	0.00
Transportation Fund	0.00	0.00	0.00	0.00	2,146.62
Unbudgeted Items	0.00	0.00	1,008.14	0.00	3,086.80
Verne Catt McDowell	0.00	0.00	504.05	-504.05	0.00
World & Local Missions	0.00	0.00	3,780.51	-5,000.00	4,297.19
Youth Mission Trip	0.00	0.00	0.00	0.00	1,304.23
Total Reserved Funds Balance on Hand	2,018.00	-1,314.05	31,239.69	-22,426.51	113,458.82

First Christian Church Other Funds Activity & Balances

April 2024

	Apr 2024		Year To Date		Balance
	Receipts	Expenses	Receipts	Expenses	
In and Out					
Creating Housing Coalition	0.00	0.00	10.00	0.00	10.00
Refugee Kits	0.00	0.00	0.00	0.00	300.00
Total In & Out	<u>0.00</u>	<u>0.00</u>	<u>10.00</u>	<u>0.00</u>	<u>310.00</u>
Memorial Funds					
Alexander, Capi & Leigh	0.00	0.00	0.00	0.00	100.00
Don Albright	0.00	0.00	0.00	0.00	145.00
Marge Brash Scholarship	0.00	0.00	0.00	0.00	534.75
Frank Bricker	140.00	0.00	240.00	0.00	240.00
Mike Basic	0.00	0.00	0.00	0.00	100.00
Mike Basic Youth & Music)	0.00	0.00	0.00	0.00	5,386.90
Sharon Gisler	0.00	0.00	0.00	0.00	350.00
Jan Goby	0.00	0.00	0.00	0.00	2,395.00
Ben Green	0.00	-261.83	0.00	-313.24	249.00
Elizabeth Haddan	0.00	0.00	0.00	0.00	387.61
Ray Lindley-Choir	0.00	0.00	0.00	0.00	25.00
Ray Lindley-Youth	0.00	0.00	0.00	0.00	3,637.06
Loy Marshall	0.00	0.00	0.00	0.00	9,368.28
MaryLou McCorkle	0.00	0.00	0.00	0.00	184.01
Georgia Parker	0.00	0.00	0.00	0.00	75.00
Deanna Peterson	140.00	0.00	630.00	0.00	630.00
Stephen Selvage	0.00	0.00	0.00	0.00	50.00
JoAn & LeonWidmer	0.00	0.00	0.00	0.00	7,325.00
Memorial Funds - Undesignated	0.00	-1,565.57	0.00	-1,565.57	3,983.89
Total Memorial Funds	<u>280.00</u>	<u>-1,827.40</u>	<u>870.00</u>	<u>-1,878.81</u>	<u>35,166.50</u>
Grand Total Reserved Funds	<u>2,298.00</u>	<u>-3,141.45</u>	<u>32,119.69</u>	<u>-24,305.32</u>	<u>148,935.32</u>
Total Other Income	<u>18,717.19</u>	<u>-3,141.45</u>	<u>76,225.32</u>	<u>-34,836.33</u>	<u>507,112.67</u>

**5 Year Comparative
April 2024**

<u>Month</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Total Income	26,893	26,830	24,998	20,755	21,106
Expenses:					
Personnel	20,995	9,340	22,340	21,002	15,550
Travel	0	0	0	0	0
Office	1,076	684	1,667	2,017	1,513
Property	8,857	2,930	7,298	5,677	5,416
Education	21	0	0	0	0
Worship	37	48	32	103	202
Congregational Life	140	257	216	324	575
Outreach	<u>575</u>	<u>575</u>	<u>575</u>	<u>785</u>	<u>729</u>
Total Expenses	31,701	13,834	32,127	29,909	23,985
Budget Income/Loss	-4,808	12,997	-7,129	-9,154	-2,879
Bldg Loan Offering	0	0	0	2,435	2,335
Bldg Loan Payment	0	0	0	-1,561	-3,091
Net Financial Change	-4,808	12,997	-7,129	-8,280	-3,635

Year To Date

Total Income	118,906	104,309	107,258	96,773	95,124
Expenses:					
Personnel	84,025	56,120	87,932	82,593	62,305
Travel	92	0	0	0	0
Office	6,845	4,396	5,311	6,380	5,494
Property	26,068	24,790	21,599	18,342	17,554
Education	127	0	0	0	0
Worship	228	481	586	637	476
Congregational Life	594	716	1,145	2,002	2,269
Outreach	<u>2,300</u>	<u>2,300</u>	<u>2,300</u>	<u>3,230</u>	<u>2,867</u>
Total Expenses	120,278	88,803	118,873	113,183	90,965
Budget Income/Loss	-1,372	15,507	-11,615	-16,411	4,159
Bldg Loan Offering	0	0	0	9,556	13,651
Bldg Loan Payment	0	0	0	-7,840	-14,888
Net Financial Change	-1,372	15,507	-11,615	-14,695	2,922

Board Report April 2024

Executive Team

The Executive Team's progress and focus since the March board meeting:

- Set agenda for April 8 board meeting
- Received final cost of insurance for 2024 through Church Mutual.
- Continued review of progress toward learning and using the Shelby church management system, including creating a new church website.
- Plans for Holy Week
- Plans for Pastor's class

-Gayle Dee

Program Cabinet

The Program Cabinet, at its March 19 meeting, reached a consensus on recommending the following to the church board for discussion and/or a vote:

- The church should become an official city warming/cooling center when there's a forecast for temperatures dipping below freezing or above 95 degrees for 48 hours.
- The church should have Narcan on hand.
- A request for church members to help in an effort to furnish one or two homes in Hub City Village. Edie Koenig and Ethel Ellingson are spearheading the effort.
- In other program-related news:
- Forty people heard Mary Trolan, a Palestinian American, speak after the March 17 service about growing up Christian in Jerusalem
- Eleven FCC volunteers spruced up the church grounds on March 30, filling both yard debris carts and a tarp with weeds and brush. Thanks to everyone who helped.
- 594 plastic eggs were filled with candy, but it took only minutes for the kids to claim them during our annual Easter egg hunt upstairs on March 31. Thanks to everyone who donated.

-Graham Kislingbury

Young Adult Group

The Young Adult Group did not meet in April. They plan to meet in May at The Barn for dinner.

-Elysse Delgado

Covenant Group

Covenant Group continues to meet.

-Chet Houser

Care Support Group

Will give a verbal report.

-Dick Busic

Community Meal

Approximately 20 people volunteer each week at the Community Meal to make sure it is a success. Another 2-4 are in the lobby at the Care Cupboard. A big thank you to all those who make the Community Meal a success.

-Dulca Bailey

Care Cupboard

Our Thursday evening outreach ministry Care Cupboard continues to meet the needs of our neighbors in the Albany community. In the first three months of 2024 we had 400 requests for supplies compared to 220 requests in the same period of 2023. If you are interested in taking a turn staffing our Care Cupboard from 5-6 p.m. on Thursdays, please talk to Alice Newbould or Nancy Anderson.

-Alice Newbould

Affirming LGBTQ+

We are currently registered for Albany Pride and are starting to plan our participation. We are still looking for a new chair or two co-chairs to take over for me, as I am stepping down from chair. As always, we are looking for new members to join the committee.

-Shanna Penny

Health Care Justice

- Reviewed and expanded on discussion of the privatization of Medicare.
- Touched on VA privatization, which will be the discussion topic next month.
- Will be posting information about educational events and HCAO actions in the weekly bulletin in the future, with links to our page on the church website for further information.

-Rick Staggenborg

Israel-Palestine Class

We are continuing to have a better turnout. We've arranged for a Palestinian from Israeli Jerusalem to talk about her experiences growing up there as a Christian.

-Rick Staggenborg

- **Anti-Racism/Pro-Reconciliation**

- Concluded study of America's Unholy Ghosts.
- This month we will consider what we will do to take action beyond educating ourselves.
- Still encouraging folks to attend the weekly Gaza ceasefire rallies. Several have shown up. Board members are also invited.

-Rick Staggenborg

Elders

Elders met through Zoom on the 25th of March. Our meeting focused on care partnerships. There were recommendations and ideas shared. We are making progress.

-DeeDee Blais

Personnel

Nothing new to report.

-Paula Moore

Financial Secretaries

The first quarter financial statements will be available later in April. They will be hand delivered, mailed, or emailed to members. We are still in the process of learning the financial portion of the new Shelby management program.

-Charlotte Houser

Prayer Shawl

The Prayer Shawl Knitters' Group continues to meet the first and third Monday mornings from 10 to 12 to visit and work together to create prayer shawls for distribution by the pastors to those in need of comfort due to illness or loss. We will also be making shawls for high school graduates planning to enter college. If you are one of those individuals (or know of one), please let Jan Hagemeister or Wilma Albright know. Thank you.

-Jan Hagemeister

Preschool

Enrollment today: 44 students

We currently have 34 students enrolled for the 2024-2025 school year. We already have enough 4 year olds to have two classes. Looking for families with 3 year olds.

A sub-committee has been formed for the hiring of a new director. They have met to update the director's job description and posted the job opening last week. Contact Matt Staton if you have any questions.

The Preschool will be doing a Spring Art Show, Dinner, and Raffle Fundraiser on April 16th. Artwork by the preschoolers will be displayed upstairs and downstairs for all to enjoy.

At the end of the month, the Preschool Choir will begin practicing for its May 5th performance during the church service.

-Beth Morse

Technology Team

Nothing new to report.

-Gayle Dee

Assistant Treasurers

Attached are the quotes from the payroll vendors.

-Jen Rouse & Kerri McQuillin

**First Christian Church (DOC) Albany, Oregon Board meeting
Associate Treasurer report**

Quotes for Payroll Services

Decimal Accounting (formerly known as A & S Accounting)-Corvallis, Oregon

\$135 per payroll

\$65 for quarterly reports

Nadia Schields has worked with clergy payroll before and has others she can consult.

Boehme & Running

Unable to provide quote – no experience with clergy payroll

Paychex

about \$75/month plus a one-time setup fee and a once a year charge of \$26 for W2 processing

Details:

- The pricing is a monthly base fee of \$55.75 dollars per month plus \$1.83 per employee. \$72.83 per month to pay 9 employees.
- Additional fee: the year end W2 fee of \$26 dollars to create W2s.

Services provided:

- direct deposit the checks and handle all payroll taxes for you.
- file the local, state and federal taxes on your behalf.
- You will have access to your online account and have access to all reports and tax filings.
- You can log into your account any time you need to process, add the amounts to pay the employees and click submit. We do the rest. Pull the money for direct deposit and pull the money for the taxes and submit that to the correct agencies.

demo link to see what the online account looks like: <https://px.wistia.com/medias/vckc0meuat>

Notes: Sales Rep Peter Buntich has confirmed with Jen that they have experience with clergy payroll; Alison also knows of other churches that have worked with Paychex

Onpay

\$94/month (\$40 a month plus \$6 per person being paid)

They confirmed over the phone that they have experience with clergy payroll

Full-service payroll

OnPay's payroll software is fast and it does all the heavy lifting.

Unlimited monthly pay runs

All tax filings and payments
W-2 and 1099 workers
Pay by direct deposit, debit card, or check
Multiple pay rates and schedules
Garnishments
Unemployment insurance withholding
Report designer with custom reporting
Accounting and time tracking integrations (see below)
Optimized for mobile